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| Local London Work and Health ProgrammeExpression of Interest |

MAXIMUS People Services (MPS) is the prime contract holder for the current Local London Work and Health Programme, which we deliver across East London on behalf of the Local London Sub-Regional Partnership. This is a 5 year contract, which commenced in March 2017.

MPS are currently seeking expressions of interest from like-minded organisations with a proven track record in supporting long-term unemployed individuals into sustainable employment, who are interested in becoming an end to end sub-contractor for the remainder of this contract. We are keen to hear from organisations that have demonstrable experience in supporting those with complex needs, including health conditions, disabilities and other complex barriers.

If your organisation would like to be considered as a potential end to end sub-contractor for this contract, please complete the form below. Your responses will help us understand your capability and capacity to deliver the services.

**Please note all information provided below will be treated in the strictest confidence.** **This response document will be evaluated and form part of our selection criteria going forward.**

**To register your interest, please return your completed form to** **partners@maximusuk.co.uk** **no later than Friday 8 November 2019.**

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| **1.1 Organisation details:** Please provide details about your organisation |
| Organisationname |       |
| Registered address |       |
| County |       |
| Post code |       |
| Website address |       |
| Company registration and/ or charity no |       |
| Main contact name |       |
| Main contact job title |       |
| Main contact details (landline/mobile) |       |
| Main contact email address |       |
| *Second contact name* |       |
| *Second contact job title* |       |
| *Second contact details (landline/mobile)* |       |
| *Second contact email address* |       |
| **1.2 Sector information:** Please mark the selection which best describes the legal status of your organisation |
| Private limited company |       |
| Charity  |       |
| Community and Voluntary Sector |       |
| Public sector |       |
| Social enterprise |       |
| Consortium / SPV |       |
| Other (please specify) |       |

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| **1.3 Employees:** Please specify the number of employees in your organisation: |
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| **2. About your organisation:** Please provide a brief overview of your organisation. This may include your company values, mission statement and your key strengths for example. (Max 500 words). |
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| **3. Geographic coverage:**Please indicate in the table below boroughs of London you currently deliver in and or would be willing to deliver in.  |
| **London Borough** | **Currently Delivering in this Borough** | **Would be willing to deliver in this Borough** |
| **Enfield** |  |  |
| **Waltham Forest** |  |  |
| **Newham** |  |  |
| **Redbridge** |  |  |
| **Havering** |  |  |
| **Barking and Dagenham** |  |  |
| **Bromley** |  |  |
| **Greenwich** |  |  |
| **Bexley** |  |  |

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| **3. 1 Please indicate “Yes” where you have delivery premises & where you deliver outreach services** | **Delivery premises**(only Equality Act compliant locations) | **Outreach services** |
| **Enfield** |  |  |
| **Waltham Forrest** |  |  |
| **Newham** |  |  |
| **Redbridge** |  |  |
| **Havering** |  |  |
| **Barking and Dagenham** |  |  |
| **Bromley** |  |  |
| **Greenwich** |  |  |
| **Bexley** |  |  |
| **3.2 Please provide details of your delivery locations\* (add rows as appropriate)** |
| **Delivery Address** | **Details of premises (size, facilities, etc.)** |
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| **4. Past Performance:**Please provide data in the table below outlining present and previous contractual performance and contract values (Max 5 contract examples) |
| **Contract Name** | **Funding Body** | **Contract Duration** | **Contract Value** | **Summary of Key Performance Indicators and your organisation performance against the set KPI’s** |
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| **4.1 Previous Experience**The Local London Work and Health Programme is designed to support individuals from a variety of backgrounds into sustainable employment. A significant number of our participants are long term unemployed individuals who have complex health conditions and disabilities and/or may also have multiple barriers which are preventing them from securing employment.Please outline below your organisations previous experience of supporting similar customer groups as an end to end subcontractor, using examples or case studies to evidence your experience.  (Max 750 words). |
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| **5. Performance Management and Quality Assurance:**Please provide an overview of your approach to performance management and quality assurance. * Please include an overview of the roles and responsibilities within your organisation
* Please provide an example of how your organisation has addressed underperformance while delivering an employment support programme

(Max 600 words) |
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| **6. Employer Engagement:**Please provide an overview of your employer engagement strategy.* Please describe how you engage with employers in the local labour market and how you identify opportunities to ensure sustainable employment
* Please describe how you work with employers to provide on-going in work support
* Please include any relevant data demonstrating the effectiveness of your current strategy

 (Max 500 words) |
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| **7. Stakeholder Engagement and Local Integration:** Please provide an overview of your stakeholder engagement strategy, how your organisation aligns with other local provision and how you believe this has had a positive impact on service delivery. * Please describe how you track and manage your stakeholder engagement strategy
* Please provide an example of how you have aligned your service with existing local provision or specialist service providers and outline the measureable impact

(Max 500 words) |
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| 1. **Declaration**
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| I declare to the best of my knowledge the information provided in this application is reliable, accurate, and true. (Electronic signatures are acceptable) |
| Name |  |
| Signature |  |
| Date |  |
| Position  |  |
| Authorised to sign on behalf of |  |

**Please return your completed form by close of business on Friday 8 November 2019 to** **partners@maximusuk.co.uk**